

1. GENERAL INFORMATION

1.1. COMPETITION SEASON

The Competition Season for Sanctioned Events is from January 1 through December 15. The last day a Club may hold a Sanctioned Event is the 15th of December.

1.2. TYPES OF EVENTS

1.2.1. SANCTIONED EVENT TYPES

There are six (6) basic types of NCCC Sanctioned Events with the Speed Event type being further divided into four (2) categories, which can be either High Speed or Low Speed.

1.2.1.1. SPEED EVENTS

May be either Low or High Speed Event (does not apply to MT on a drag strip). A LOW SPEED Event is one in which the maximum obtainable speed by any Group1 or Group1S car is less than 80 mph. At a HIGH SPEED Event, all roadsters are required to have roll bars.

1. AUTOCROSS -- Gymkhana, Speedkhana, Slalom, or parking lot speed events where a course is set up using pylons and/or a track: Cars race against the clock, not wheel to wheel. Designed to test driving skills.
2. MATCHING TIMES (MT) -- Acceleration test of at least one-eighth (1/8) mile (can be run side by side on sanctioned drag strip) or a timed run on an autocross course -- for consistency.

1.2.1.2. DRAG RACE

A wheel to wheel acceleration test between two (2) cars on a sanctioned drag strip at least one eighth (1/8) mile in length.

1.2.1.3. FUNKHANA

Both a driver and navigator are required. A timed contest for automobiles designed to test the skills of the driver and navigator; gimmicks are used on an Autocross-like course. (NO EXCESSIVE SPEED)

1.2.1.4. RALLYE

Both a driver and navigator are required. A competitive automobile run over public roads and under ordinary traffic rules.

1.2.1.5. ECONOMY RUN

Run in teams (driver and navigator) following a prescribed route over public roads and under ordinary traffic rules. Similar to an easy Rallye except scoring is based on fuel mileage.

1.2.1.6. CONCOURS D'ELEGANCE AND PEOPLES CHOICE SHOWS

A showing of Corvettes in which the entries are judged for cleanliness and workmanship.

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1.2.2. NON-SANCTIONED EVENTS

A Club may run regional or local competitive events (“Non-Sanctioned Events”) under its own rules and be covered by NCCC insurance if:

1. There are no NCCC Sanctioned Events within one hundred (100) miles in the affected Region (Sanctioned Events by Non-Sanctioned Event Host Club are excluded).
2. There is no conflict with NCCC safety guidelines as stated in this Rulebook.
3. The Club requests a Non-Sanctioned Event authorization through the Regional Competition Director postmarked at least fifteen (15) days prior to the event.
4. A copy of signed waivers are sent to the RCD postmarked within fifteen (15) days after the event. Club should keep originals.

1.2.3. NCCC NATIONAL CONVENTION

1. The competitive events held at the annual National Convention shall be Non-Sanctioned Events that are conducted according to the Rules for Sanctioned Events as defined in this Rulebook.
2. Unless otherwise specified, the Drag Race Event held at the annual National Convention shall be considered a Record Drag Race Event.
 - A. Non-NCCC entrants can **not** run against NCCC members. They must run in a separate Guest class or separate ET Bracket.

1.3. SANCTIONING OF EVENTS

1. Any recognized NCCC Club may request a sanction number to sponsor an event.
2. Chairperson and Co-Chairperson **MUST** be NCCC members of the Host Club. The Chairperson or Co-Chairperson, the RCD(or his proxy) of the Sanctioning Region or the V.P. of Competition **MUST** be present at the event in order for the event to be held.
3. A Club may sanction a maximum of seven (7) events during the competition season.
4. There IS A MAXIMUM LIMIT OF 7 SANCTIONED EVENTS (SUM of all types) at the same location ON THE SAME DAY.
5. There may be two (2) or more events of the same TYPE held on the same day in the same Region if: (No restrictions on events of different types except #4 above.)
 - A. There is at least 150 miles between the Host Clubs’ event sites (closest town).
 - B. One (1) Club may host two (2) or more events of the same type on the same day at the same location.
 - C. Two (2) or more Clubs may host separate events on the same day at the same location.
6. There may be two (2) or more events of the same TYPE held on the same day by different Regions if any of the following: (no restrictions on events of different types except #4 above)
 - A. There is at least 150 miles between the Host Clubs’ sites.
 - B. The events are held within different Region Boundaries.
 - C. The Home Region RCD does not have approved sanctions for that day by January 31 of the competition year.
 - D. The Visiting Region has permission from the RCD of the Home Region to hold the event.
7. There may be a maximum of three (3) Record Drag Events (plus National Convention Record Drags) in a Region each year. Only two (2) of the three (3) may be held after Convention each year. Only one (1) Record Drag Event may be held within NCCC per day. Sanctions for Record Drags are to be coordinated with the Vice President-Competition. Sanction Requests for Record Drag Events will be accepted starting with

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the November Governors' Meeting of the year prior. Sanction priority will be given to the Club having a Record Drag Event on the same day of the prior year.

8. Events are to be held only on weekends (Saturday and Sunday), Memorial Day, 4th of July (only if it occurs on a Monday or a Friday) and Labor Day. There will be NO sanctions granted for Governors' Meeting weekends or during the NCCC National Convention including the beginning or ending weekends.
9. A sanction can be granted for a two (2) day event. The same type event can be sanctioned by another Club in same Region for the second day of the weekend.
10. A Sanction Request MUST be made on an official request form and sent to the Regional Competition Director. A Sanction Request MUST be sent at least seventy (70) days before the date of the scheduled event. A copy of all approved Sanction Requests shall be sent to the Vice President - Competition by the RCDs sent at least fifty (50) days prior to the scheduled event.
11. Any sanction that is canceled within seventy (70) days of the scheduled event cannot be re-applied or re-scheduled, except in the case of a rain date for Record Drags. In order to have a rain date for a Record Drags it must be specified on the flyer. Also see Rulebook Section 3.2.7.1 Record Drag Races, for rain date procedures and restrictions.

1.4. FLYERS

1. Notification of a NCCC Sanctioned Event MUST be on an official announcement form (sample on page 12-3 and included the following:
 - A. Sanction Number
 - B. Date (Including any rain date for Record Drags)
 - C. Host Club or Clubs
 - D. Registration Open and Closing Times
 - E. Type of event (including Rally Type)
 - F. High or Low Speed Event
 - G. The time of the Drivers Meeting (including Time Zone)
 - H. Event Location (including the city and state)
 - I. Cost to enter the event (must be the same for all NCCC members)
 - J. Map to the Location (including the location of major highways and roads)
 - K. Open or Closed Exhaust (Speed Events)
 - L. Names, address, telephone numbers (E-Mail if available) of the Event Chairperson, and Governor.
 - M. Special requirements and restrictions should be on the flyer and they must not violate this Rulebook (i.e. limit on number of entrants, entrants must work, pre-registration only, pets, children, etc.).
 - N. Method of tear down for Record Drags.
2. Flyers MUST be sent to all Regional Club Governors in the host Region, to all Regional Competition Directors (RCDs) and to the NCCC Vice President-Competition.
3. The FLYERS must be sent to the host Region's RCD at least fifty (50) days prior to the date of the event. If the flyers are not sent on time, the sanction will be canceled by the RCD.
4. Flyers should be sent by e-mail in Word, Excel, or PDF format as an attachment not in the body of the e-mail.
5. The Host Club MUST address, stamp and enclose flyers in a large envelope and then forward them to their RCD if they cannot be e-mailed. This procedure insures that all flyers are mailed as required. The RCD shall e-mail all flyers as required, postmarked at least 35 days prior to the date of the event.(date of e-mail is considered a postmark)

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6. In the case of a cancellation or change in event location, the Host Club MUST notify all Clubs in their Region, all RCDs, **early entrants**, and the Vice President-Competition at least twenty-four (24) hours prior to the scheduled event.
7. It is recommended that, in the case of a change in event location, someone be stationed at the original location until the close of Registration. In the case of an event cancellation or change in event location within 24 hours, someone **must** be stationed at the original location until the close of Registration.

1.5. REPORTING EVENT RESULTS

1. The results of an event MUST be reported on an official form. (See sample form in Section 12 at back of Rulebook).
2. The results form MUST be filled out correctly and be in a Excel, or Word file format. (There is a file on the NCCC website that can be downloaded or copied if needed.)
3. List entrants in Class finish order starting with 1st place. Keep entrants in a Class together. Keep Classes in a Group together. Separate men's Classes/Groups from the ladies' Classes/Groups.
 - A. **If an entrant did not sign the waiver, all entrants in that person's class will move up in placement as if that person had not entered. That person will be placed in the last position in their class with 0 points and no wavier in the remarks column.**
4. Official results are to include only NCCC entrants and workers. However, an overall result sheet of both NCCC and non-NCCC entrants may be included if the Host Club so desires.
5. All results, and copies of completed waivers MUST be sent to the Region's Regional Competition Director and POSTMARKED WITHIN FIFTEEN (15) DAYS after the event. Copies of results must also be sent to the RCD of non-Regional entrants.
6. If a Region does not have a RCD, the results MUST be sent to the NCCC Vice President-Competition.
7. The RCD shall send two copies of the provisional results **or an electronic copy** to the Vice President-Competition postmarked within thirty (30) days after the event.
8. Provisional results of all competition MUST be sent to each NCCC entrant within thirty (30) days after the event. If there are no protests concerning the accuracy of the results within the thirty (30) days following the mailing of the results, then it will be assumed that the results are accurate.
9. If a protest is upheld, a revised set of results MUST be issued within ten (10) days of the protest decision.
10. The Governor of the Host Club, all affected RCDs, VP-Competition and all entrants whose points are changed shall receive copies of any revised results.

1.6. PENALTIES FOR FAILURE TO ABIDE BY SANCTIONING RULES

1. The penalty for late results shall be the loss of sponsoring Club Points and individual points for the sponsoring Club's members.
2. Penalty for not abiding by guidelines set forth under "FLYERS" is cancellation of the sanction.
3. If results are not sent to the Regional Competition Director within thirty (30) days, the involved Club will not be allowed any Sanctioned Events from that event on until all results are turned in.

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4. If all time requirements regarding all phases of event paperwork are not met the Host Club, at the discretion of the Regional Competition Director, is subject to suspension of all NCCC sanctions. When all problems are resolved, the Regional Competition Director will lift the suspension.
5. The penalties for results being sent late to the Vice President-Competition shall be:
 - A. More than thirty (30) days after the event -- the loss of National Championship Points by all entrants and workers from the Host Club.
 - B. More than sixty (60) days after the event -- the loss of National Championship Points by all entrants and workers from the Sponsoring Region.
 - C. More than ninety (90) days after the event -- the loss of National Championship Points by all entrants and workers and Host Club will not be allowed any future sanctions until this matter is taken care of.
6. If awards are not given out within thirty (30) days of the event, the Host Club will lose its points for that event and will not be allowed any future sanctions until this matter is taken care of. The Host Club's members will also lose their points. This time restraint can be extended through the Vice President-Competition or the RCD.

1.7. ELIGIBILITY TO COMPETE (PARTICIPATE)

1.7.1. GENERAL

1. All drivers **MUST** be at least sixteen (16) years old, carry and present at registration a currently valid driver's license to operate an automobile on the public streets. Any license or permit which requires another licensed driver in the car is not acceptable. Drivers younger than eighteen (18) years old may not enter High Speed Events. Drivers eighteen (18) years and older **MUST** be High Speed Certified to enter High Speed Events.
2. Navigators in Rallye and Economy Run Events **MUST** be at least nine (9) years old. Navigators in Funkhana Events **MUST** meet the eligibility requirements to compete as per the NCCC Rulebook Section 1.7.1. item 1 (same as driver).
3. All entrants **MUST** completely and truthfully fill out the registration form. All entrants, workers and participants eighteen (18) years and older **MUST** also sign the **RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT** and any other release documents that may be required by NCCC. Entrants, workers and participants younger than eighteen (18) years old must have a parent or legal guardian present and submit a properly completed **PARENTAL CONSENT, RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT AND A MINOR'S ASSUMPTION OF RISK ACKNOWLEDGMENT** and any other release documents that may be required by NCCC. "Participants" means the drivers, "competition vehicle" owners and sponsors, mechanics, pit persons, actual officials of the event, announcers, ambulance crew, tow trucks or push car crews, news persons, photographers, pit gate workers and all other persons that have been granted permission to enter the "restricted area".
NOTE: Please refer to Club Governer and the insurance policy for coverages.
4. All entrants **MUST** have their cars thoroughly inspected and classified by the Technical Inspector(s).
5. All drivers **MUST** carry and present a current NCCC membership card to be awarded NCCC points.
6. Points may be earned only by NCCC members using Chevrolet Corvettes.
7. A member may only enter 7 events per day for Points.

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8. Before or during a NCCC Sanctioned Event, **NO** alcoholic beverages can be consumed either by entrants, workers or spectators anywhere on the premises.
9. Entrants in Speed Events, Drag Races, and Funkhanas **MUST WEAR SHOES OF CLOSED CONSTRUCTION**. Closed construction means closed toe and heel, no sandals, etc.
10. Anyone who is suspected of being under the influence of alcohol will not be allowed on the premises before or during a NCCC event.
11. Entrants will be disqualified if they have been drinking alcoholic beverages.
12. Any persons -- including entrants, workers and spectators -- not complying with the rules set forth in the Competition Rulebook and the NCCC Bylaws can be ejected from a NCCC event on the decision of the Event Chairperson and/or the Host Club Governor and/or any other NCCC officer in attendance.
 - A. A written report of any such action taken against a NCCC member **MUST** be filed with the Vice President - Competition within seventy-two (72) hours for any later necessary reference.
 - B. Any further disciplinary action **MUST** be followed up in accordance with Article III, Section 6.B. of the Constitution NCCC Bylaws entitled Preferring Charges (where written charges **MUST** be filed with the NCCC Secretary for further action by the Executive Board).

Note: Ejection from an event results in automatic loss of points and awards for that Sanction Numbered Event only unless the Board of Governors (or Appeal Board, if set up) rules in favor of the person ejected and takes action against the Host Club and/or persons making the decision. This action does not bar this person from any future events as long as it is a different Sanction Number (it does not matter if it is the same day, same weekend or a month later) unless he/she has been “found guilty” by the Board of Governors and has been suspended, etc. as covered in the Constitution & NCCC Bylaws.

1.7.2. HIGH SPEED CERTIFICATION

1. Applicant must compete in at least ten (10) low speed Autocrosses. (Matching Times Events, (MT do not count) within the preceding eighteen (18) months in order to obtain certification to compete in NCCC High Speed Events. The ten events must have taken place over a minimum of three (3) weekends.
2. Proof of completion of a **recognized performance driving school** within the preceding eighteen (18) months in lieu of ten (10) autocrosses would also satisfy certification requirements.
 - A. Any group, other than a professionally recognized performance driving school, must provide a copy of their detailed training to the RCD’s for review and approval on an annual basis.
3. At the time of application for High Speed Certification, applicant must be a NCCC member in good standing. Proof of experience will be provided by the applicants to their Regional Competition Director. Proof does not have to be NCCC events only, may be events of any recognized sanctioning body.
4. The Vice President-Competition is authorized to approve certification in the absence of the RCD.
5. Once obtained, the High Speed Certification shall be valid for a period of three (3) years. Proof of participation in at least one high speed event during the three year period, or meeting the requirements stated above for a new certificate shall be presented

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to the applicable RCD for renewal. Renewal shall be for a period of three (3) years from the date of expiration.

- 6. The penalties for allowing a NCCC entrant without High Speed Certification or a Non-NCCC entrant without equivalent experience to compete in a High Speed Event is the loss of that entrant’s points/awards and loss of Host Club’s points.

SAMPLE CARD



1.7.3. NOVICE LICENSE


The Novice Class is intended to provide new or inexperienced drivers an opportunity to participate in autocrossing on a less competitive basis, specifically with other drivers who have little on no autocross experience. As the season progresses they will gain knowledge and confidence. When they have entered eight events, they will be required to enter one of the regular classes.

As a Novice competitor, present your Novice license (available from your Club’s Governor or Event Chairperson) when you register for an event. When the event is over pick up your license from the Event Chairperson. Make sure the back of the license is filled out completely. RCDs should monitor for accuracy and abuse.

- 1. The NCCC Novice license will be available from Club Governors and Event Chairpersons.
- 2. Novice licenses will be valid only for low speed turning events. (Valid for low speed Autocrosses and low speed Matching Times except those on a Drag Strip. Not valid for other events including Drag Races).
- 3. There will be a limit of eight events by any entrant as a novice.
- 4. If you choose to compete in a regular class in Speed Events, or have entered eight events as a novice, you must surrender your Novice license to your Club Governor or RCD. Once you have left the Novice Class, you cannot return to it.
- 5. A Novice Class entrant is awarded the same number of NCCC Points as an entrant in another class would receive (see Speed Event entrants’ points in the Points Section of Rulebook). Travel points shall be awarded.
- 6. An entrant can no longer run in the Novice Class once they enter a High Speed Event.
- 7. The penalties for entering an event as a Novice after completing eight events as a novice or after competing in a regular Speed Event Class (including Exhibition Class) will be the loss of all points and awards for that event.

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SAMPLE CARD -- FRONT SIDE

	<p>National Council of Corvette Clubs, Inc.</p>
<p>NOVICE COMPETITION LICENSE</p>	
<p>Name: _____</p>	
<p>NCCC #: _____ Club: _____</p>	
<p>_____</p> <p>Date of issue</p>	<p>_____</p> <p>Club Governor</p>

SAMPLE CARD -- REAR SIDE

Date	Club Event	Chairperson signature

1.8. RULEBOOK CLARIFICATION PROCEDURE

1. Rulebook clarification questions must be sent to the RCD (through the Club Governor except for a MAL) a minimum of fifteen (15) days in advance of the Competition Committee Meeting. The RCD shall forward the clarification to the other RCDs and the VP-Competition a minimum of ten (10) days in advance of the Competition meeting. The page and paragraph numbers questioned in the Rulebook, a brief explanation of why you want the clarification, the requester’s name, the Governor’s signature and the RCD’s signature or initials **MUST** be included. A Clarification Request form is included in the Forms Section of the Rulebook.
2. The decision of the Competition Committee shall take effect immediately.

1.9. VICE PRESIDENT-COMPETITION

The Vice President-Competition shall have overall responsibility and authority for all matters relating to the NCCC Competition Program including ensuring that all competition rules are followed. The Vice President-Competition shall represent NCCC in a professional manner at all functions.

1.9.1. GENERAL

1. As controlled by the NCCC Bylaws, he/she is elected to a two (2) year term by the vote (one vote per Club) of Clubs in NCCC. There is a limit of two (2) consecutive terms.
2. He/she MUST be a member of good standing within NCCC.
3. He/she MUST be willing to work hard and devote the necessary time to this position.
4. He/she shall chair the National Competition Committee Meetings at the National Governors' Meetings and any special competition meetings that are called. (The time and place of such meetings are determined by the NCCC Vice President-Competition.)

1.9.2. DUTIES OF THE VP-COMPETITION

1. Chair Competition Committee -- Prepare Competition Committee Meeting Agenda and preside over meeting to ensure all matters are handled. Present Committee Meeting results to the Executive Board and the Board of Governors. Provide minutes of Committee meetings to RCDs, NCCC Secretary and NCCC President.
2. NCCC Rulebook -- Responsible for integrity of Rulebook. Responsible for preparation and publication of new Rulebook at time of expiration of old book.
3. Championship Points -- Responsible for monitoring accuracy and timeliness of paperwork (Sanction Requests, Flyers and Results) for all Sanctioned Events. Submit Event Results to NCCC computer service for compilation of National points. Report all National Points Standings to the Competition Committee and the Board of Governors.
4. Drag Records -- Coordinate schedule of Record Drag Events. Maintain and update current list of Drag Records. Provide requested patches and certificates for record holders. Verify teardown data on Record setting cars.
5. NCCC Convention -- Support Host Clubs regarding competition matters in preparation for Convention. Provide support to Host Clubs in Tech Inspection and competition matters including protests and appeals. Be available at events to provide assistance such as answering questions and setting correct dial-in times at the Drag Event. Present prior year's National awards at the Banquet.
6. *Blue Bars* -- Provide a Competition Report, a listing of new Clarifications and an updated list of Drag Records for each issue. Provide a listing of the top finishers in the Men's, Ladies' and Clubs' National Points Competition for the spring issue. Provide a schedule of Record Drag Races for the Winter issue.
7. Awards -- Responsible for obtaining National awards and jacket patches for the top Clubs, men and ladies. Responsible for obtaining Regional jacket patches for Regions' top Clubs and competitors. Responsible for determining the Regional awards rebates.
8. Technical Specs -- Compile and distribute data on new Corvettes for the purposes of teardowns and classification.
9. Source of competition information -- Support RCDs directly or indirectly in answering questions on competition matters from NCCC members.
10. Miscellaneous -- Maintain and provide necessary supplies of Novice Cards, High Speed Certification Cards, etc. Represent the Competition Committee on the Executive Board. Preside over Board of Governors Meeting in the absence of the President.

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1.10. REGIONAL COMPETITION DIRECTOR

1.10.1. GENERAL

1. Each Region is to have a Regional Competition Director (RCD).
2. He/she MUST be a member of good standing within NCCC.
3. He/she shall be responsible for the conduct of sanctioned competition events in his/her Region and MUST be willing to work hard and devote the necessary time to this position.
4. He/she is elected by the vote (one vote per Club) of Clubs in the Region. He/she MUST be elected each year prior to the November Governors' Meeting.
5. He/she MUST attend National Competition Committee Meetings at the National Governors' Meetings and any special meetings that are called. (The time and place of such meetings are determined by the NCCC Vice President - Competition.)

1.10.2. DUTIES OF THE RCD

1. At the beginning of the competition year, he/she MUST send a supply of sanction forms and results sheets to each Club in their Region.
2. He/she shall administer the Region's Sanctioned Competition Program, grant requested sanctions for sanctioned and non-sanctioned events and approve and distribute event flyers.
3. He/she shall maintain a list of the declared home cities of the Region's Clubs.
4. He/she MUST maintain all official NCCC results and standings for the Region.
5. He/she MUST check all results to be sure they are accurate and complete.
6. He/she MUST tabulate the event results and send a copy of the event results with any corrections to the NCCC Vice President – Competition
7. He/she is to send the Regional Clubs a bi-monthly Regional Competition Standing that includes the Club name, NCCC number, the number of Sanctioned Events run to date, the total Regional points to date (individual and Club points standings) and a list of events with dates and sanction numbers that have been tabulated.
8. He/she shall monitor the Region Novice Class points to prevent abuse.
9. He/she shall monitor Concours entrants in the Street Show and the Wash & Show Classes for abuse of required mileage. An optional form is provided in the Concours Section to help with the monitoring.
10. He/she is to publish a monthly calendar of Regional events.
11. He/she should attend as many Regional Sanctioned Events as possible. RCD or RCD's representative shall be at the Region's Record Drags.
12. He/she is responsible for seeing that Host Clubs follow NCCC rules.
13. He/she MUST be willing to assist in the running of an event, answer any questions about NCCC and help promote smooth and enjoyable events.
14. He/she is to handle all disputes at an event. Any questions regarding disputes will be discussed at the National Competition Meeting.
15. He/she has the power to correct or change an event to ensure the Host Club is following the NCCC rules for running an event and for safety. If there are changes to be made, he/she should at all times use tact and common sense.
16. He/she MUST have a thorough knowledge and understanding of NCCC rules. He/she is responsible for forwarding in writing all rule changes and technical clarifications to the Governors in the Region.

17. He/she is the Chairperson of the Regional Competition Committee Meeting. He/she is to designate the time and place of the meeting and hold one at least quarterly. [At the Regional Competition Meeting, each NCCC Club in the Region has one (1) voting member.]
18. Rulebook Clarification Procedure -- A minimum of fifteen (15) days in advance of the Competition Meeting, clarification questions must be sent to the RCD. The RCD shall forward a copy to each of the other RCDs and to the Vice President-Competition a minimum of ten (10) days in advance of the Competition Meeting.

1.11. CLUB GOVERNOR

You, as Governor, will find that through contact with other Clubs you can exchange many helpful hints on the operation of a Club. You are a reflection of your Club; by your actions other NCCC people form an image of your Club. You should be helpful in persuading other Corvette Clubs to join NCCC.

1.11.1. RECOMMENDED GUIDELINES FOR A GOVERNOR

1. Each Governor should attend National and Regional Governors' meetings. Currently NCCC Bylaws require attendance at a minimum of three (3) National meetings per year. Requirements may be met by sending an alternate from the Club or through proxy with the Regional Executive. A Governor is his/her Club's link with its governing body. It is his/her responsibility to know and understand the working mechanics of the National and Regional Organization and to maintain an open and informative dialogue between each level.
2. You are responsible for all paperwork (i.e. Sanction Requests, Flyers, Event Results, signed release waivers, etc.) regarding your Clubs events, having your Club follow the Competition Rulebook and above all SAFETY.
3. Process all your Club's Membership renewals in the time and manner specified by the Regional Membership Director (RMD).
4. Report immediately to your RMD any additions or changes to NCCC membership names and/or addresses.
5. Keep National and Regional Officers informed of any changes of your Club's officers so that your Club will receive all correspondence from those officers.
6. Have membership forms on hand to sign up new members.
7. Present a summary of the Board of Governors' Meeting and Regional Meeting at the monthly Club meeting.
8. Announce upcoming Sanctioned Events and encourage your Club to participate as entrants or workers.
9. Obtain answers to questions that Club members have.
10. Correspond with National and Regional Officers as necessary.
11. At the start of each year, give to their Club a short history of NCCC, the National Convention, *Blue Bars*, the competition program, insurance coverage and other advantages of being a member of NCCC.
12. Urge all NCCC members to buy and display NCCC items.
13. Submit articles and photos to *Blue Bars* on your Sanctioned Events and/or any interesting information.
14. Introduce your members to the National and Regional Officers.

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1.12. TERMINOLOGY

Non Sanctioned Event -- An event or activity scheduled by one of the affiliated NCCC Corvette Clubs and approved by their RCD for which no National or Regional Competition Points are awarded. Upon approval, the RCD shall assign a Non-Sanction number to the event.

Postmark – Date stamp by the US Postal Service or date on an e-mail.

NOTES